

TWIN CREEKS ESTATES

Property Improvement Application

Any owner proposing to construct or reconstruct improvements or structures or to repaint, recolor, refinish, or alter any part of the exterior of any improvement (including all front area landscaping) or perform any work which requires the prior approval of the Board of Directors, shall apply to the Board of Directors for approval. The Owner's request shall include structural plans, specifications and plot plans showing the nature, color, kind, shape, height, material and location for such improvement.

APPLICANT NAME: _____
 ADDRESS: _____
 PHONE: Home: _____ Work: _____
 CONTRACTOR: _____ Phone: _____

Please provide a narrative description of the work proposed along with any additional information which may be helpful to the Board of Directors in making a determination. Use additional pages if necessary.

SIGNED: _____ DATE: _____

Submittals prepared for consideration by the Board need to be complete, neat, accurate, drawn to scale, and include sufficient detail to adequately explain the entire design. Please include a Site Plan; a scaled drawing showing the location of the proposed changes as well as existing structures and a Plan for Improvement, i.e. patio cover, etc. design and specifications.

Please note the owner shall give notice to the Board upon completion of any construction or reconstruction of, or the alteration or refinishing of the exterior of any improvement or upon the completion of any other work for which approved plans are required. Within thirty (30) days thereafter, the Board or its duly authorized representative may inspect such improvement to determine whether it was constructed, reconstructed, altered, or refinished in substantial compliance with the approved plans.

Mail Application to: Twin Creeks Estates
 C/O Liberty Association Management
 3516 Deer Park Drive
 Stockton, CA 95219

**Please allow 30 days for review.*

DO NOT WRITE BELOW THIS LINE

	APPLICATION STATUS	DATE	ARCHITECTURAL COMMITTEE REVIEW		
	Received		Committee Member	Initial	Date
	Approved				
	Conditional Approval				
	Not Approved				

****NOTE:** Any approved request needs to be completed within one year of the approval date. If work is not completed within this time frame, approval of work is automatically withdrawn and the owner must re-submit their request to the Board of Directors. Owners are solely responsible for obtaining all city/county permits required.